



BVRC Travel Policy

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Reviewed by: SH/JL

Adopted by the Board of Directors on: SEP 18 2018

Initials: _____

At times, the Bow Valley Rugby Club (BVRC) is required to travel to participate in Tours, Tournaments and Matches. The BVRC has established policy to guide our travel, minimize one-to-one interactions and reduce the risk of abuse or misconduct. Adherence to this policy will increase player safety and improve the player's experience.

Local Travel

- Local Travel occurs when the BVRC does not sponsor, coordinate or arrange for the travel.
- Players and/or their parents/guardians are responsible for making arrangements for local travel.
- The employees, coaches and/or volunteers of BVRC are required to follow the rule of two when driving with an unrelated minor player without explicit supervision.

Team Travel

- Team Travel is coordinated by the BVRC and may include staying overnight at a destination. This would include the scheduling of busses etc. by the Bow Valley Rugby Club (BVRC).
- Any athlete, parent, coach, chaperone or any other person is prohibited from taking any photos, videos of any kind inside of player/coach and or chaperone sleeping areas, without exception.
- Any coach, staff, parent or volunteer is required to have completed the appropriate background screening before being eligible to volunteer as Team Travel Chaperones.
- Regardless of gender, a coach shall not share a hotel room or sleeping area with a minor unless the Coach is the parent/guardian or sibling of that minor.
- The Coach or his/her designee will establish a curfew time for all players to be in their rooms or in a supervised location. Regular monitoring and curfew checks will be made of each room by at least two adults approved as Team Travel Chaperones.
- At all times, and especially during special circumstances that arise during team travel (eg. Curfew checks etc. the **Rule of Two** must be followed.

POLICY DOCUMENT 011.18

- Individual meetings between a coach and players may not occur in hotel rooms or sleeping areas.
- No coach or chaperone shall at any time be under the influence of drugs or alcohol while performing the coaching/chaperoning duties.
- If disciplinary action against a player is required while the player is traveling without his/her parents, the except where immediate action is necessary, parents will be notified before any action is taken, or immediately after.
 - The Rule of Two
 - The coach/un-related chaperone is never to be alone or out of sight with a minor athlete.
 - Two NCCP certified coaches/screened chaperones should always be present with an athlete, especially a minor, when in a potentially vulnerable situation such as in a locker room or meeting room. All one-to-one interactions between a coach and an athlete must take place within earshot and in view of the second coach except for medical emergencies.
 - One of the coaches/chaperones present must be of the same gender as the athlete.
 - Should there be a circumstance where a second screened and NCCP certified coach is not available, a screened volunteer, parent or adult can be recruited.

