



## Frequently Asked Questions:

### Is there a deadline to apply for a Coaching Licence?

There is no deadline for Coaching Licence applications.

The licence period will start from the time you are issued the licence. Licences take a minimum of five days to process from the time of application and can take longer during busy periods of the year.

### Do I have to have a licence to coach this season?

For the 2018/19 season it is up to the committee running the competition you are coaching in to decide if coaches need a licence to coach.

Please note that by the start of the 2019/20 season **all** BI competitions will require **all** coaches to have a Coaching Licence.

### What if I completed my qualification prior to 1997 in Ireland?

Qualifications from before 1997 are no longer recognised by Sport Ireland and subsequently, Basketball Ireland.

Any coach who completed their qualification prior to 1997 should have been contacted directly by Coaching Ireland (now Sport Ireland) between 2004 and 2007 when they ran an assimilation program to allow coaches to upgrade to the new qualification through a variety of workshops.

This program closed at the end of 2007 and, with no further assimilation available to Irish coaching qualifications pre-dating 1997, they are no longer recognised.

### **What if I want to register as a coach but do not tick all the boxes to be eligible?**

Go to the website [www.basketballireland.ie](http://www.basketballireland.ie) for information on all future courses and how to apply for Garda Vetting.

### **Does my coaching qualification get cancelled if I do not register as a coach?**

No. Once you have completed a coaching course approved by Sport Ireland you will hold this qualification for the foreseeable future dependant on changes by Sport Ireland.

This certificate is yours to use as proof of qualification at any point in the future for jobs or for any other reason.

However, to take part in Basketball Ireland activities in the future **you will** still need to apply for a Coaching Licence and BI PIN before you can coach in BI activities.

### **What do I do if I do not receive an email within 10 days of registering as a coach?**

Contact Basketball Ireland by email at [coacheducation@basketballireland.ie](mailto:coacheducation@basketballireland.ie) and inform them you have not been contacted.

There may have been an issue with the information you provided or the registration may not have gone through. You will be contacted directly to get your application processed.

### **What do I do if I am initially refused a licence as my level of qualification was not confirmed?**

Follow the instructions received in the email from the Basketball Ireland coach education email address, and provide as much information as possible to make your case if you feel you are eligible.

BIHQ will then follow up on your behalf if you do not appear on the Sport Ireland coaching database.

### **What if I completed a course in a different country?**

Contact Basketball Ireland's coaching officer, Jason Killeen, by email at [jkillen@basketballireland.ie](mailto:jkillen@basketballireland.ie) and outline the history of your qualifications. Sport Ireland do allow for foreign coaches to have their courses assimilated to Irish levels depending on information provided.

### **Is there a minimum level of coaching qualification required for certain competitions?**

There are no minimum standards higher than Introductory Level enforced by BIHQ for the coming season (2018/19).

However, individual committees may have minimum standards attached to competitions they run and coaches must adhere to the rules of each competition.

Minimum standards will be agreed and announced throughout the season for future years but will allow for the minimum time it takes for coaches to move up the levels.

### **How do I find coaching course?**

Check the find a course section of the Basketball Ireland website.

<http://www.basketballireland.ie/findacourse/>

### **Can a club or Area Board have their own coaching course?**

Yes. The minimum number of participants to hold your own course is 12 people and the maximum is 20.

If you wish to host your own coaching course contact Basketball Ireland's coaching officer, Jason Killeen, by email at [jkillen@basketballireland.ie](mailto:jkillen@basketballireland.ie) for more details.

### **How does a coaching clinic get approved for CPD points?**

Any person or organisation wishing to host a coaching clinic needs to contact Basketball Ireland's Senior Technical Officer Matthew Hall by email at [mhall@basketballireland.ie](mailto:mhall@basketballireland.ie).

They should provide details of the clinic including who will present at the clinic, the subject of the clinic and who the clinic is available to.

Once approved - and depending on the number of set out criteria - CPD points will be awarded to a coaching clinic. All participants who attend the clinic in full, and appear on the clinic attendees sheet, will be assigned the CPD points.

### **How do I prove I have completed CPD in order to claim the points?**

If it is a Basketball Ireland endorsed course or coaching clinic, the CPD points will be automatically added to your profile once the course is passed by Sport Ireland or the clinic is finalised and the list of attendees is confirmed.

For third party courses that appear on the list of CPD courses, you must provide proof of completion in the form of email confirmation of the qualification to be sent to [coacheducation@basketballireland.ie](mailto:coacheducation@basketballireland.ie) or a scanned copy of the certificate for the course.

Please note that Basketball Ireland may request further proof of completion of CPD until such time they are satisfied that firm proof of completion has been provided.

CPD which is not on the list may also be given CPD points on a case by case basis upon application to Matthew Hall by email at [mhall@basketballireland.ie](mailto:mhall@basketballireland.ie)