

## Sample Email to Nominated Referee

Name: \_\_\_\_\_

Position Applied For: \_\_\_\_\_

Dear (Name)

The above has expressed an interest in becoming a coach/volunteer and has given your name as a referee. This post involves substantial access to children. As an organisation committed to the welfare and happiness of children, we are anxious to know if you are satisfied that this person is suitable to work with children in a sporting capacity.

How long have you known this person?

In what capacity do you know him/her?

Are you satisfied that (NAME OF APPLICANT) is suitable to work with children in a sporting capacity? (Please tick appropriate box below)

Yes

No

Date: \_\_\_\_\_

Confirm Your Name \_\_\_\_\_