

---

## Emergency Action Plan – Minimum Requirements

To be prepared in the event of serious injuries, every Club must establish an Emergency Action Plan (EAP), which should be implemented at games, practices and other events at their home field location and / or practice facility. (Example would be a High School Gym for winter training). The EAP requires the appointment of three (3) individuals to specific roles, which they would assume in the event of a medical emergency. The EAP should be rehearsed at various times throughout the season:

### Charge Person

- The most qualified person available with training in emergency control, first aid or the Rugby Canada Safety Guidelines
- Familiarizes themselves with the facilities emergency equipment
- Takes control of an emergency situation until a medical authority arrives
- Assesses severity of an injury

### Call Person (Own Communication Equipment)

- Makes call for emergency assistance
- Knows location of emergency telephones in every facility
- Has a list of emergency telephone numbers
- Knows the best direction to the facility
- Knows the best route in and out of the facility for ambulance crew
- Communicates with the Charge Person & Control Person

### Control Person

- Controls crowd and other players and keeps them away from the Charge Person and Injured Player
- Ensures proper room to work for the Charge Person and ambulance crew
- Discusses EAP with the Facilities staff, officials and opponents
- Ensures that the route for the ambulance crew is clear and available
- Seeks highly trained medical personnel (i.e. MD, Nurse) if requested by the Charge Person

During a game, practice or other sporting event, it should always be clear as to who the above three (3) individuals are. (They could be wearing ID or have a certain colour uniform etc.).

**Approved by the Rugby Ontario Board of Directors 15 February, 2017**