

“How To” Guide

Register for a Coaching/ Match Official Course

Step 1: Log-in to your Coach Account on the Rugby Canada site (coach.rugbycanada.ca)

Rugby Canada Training & Education
INTEGRITY - PASSION - SOLIDARITY - DISCIPLINE - RESPECT

Coach Login:
Username:
Password: [Forgot?]

Home
What is NCCP?
Coach Accreditation Pathway
High Performance Coach Pathway
Community Initiation
Competition Introduction
Competition Development
(NCI) Competition High Performance
Coaching Grants & Scholarships
Women in Coaching
Long-Term Development

SHARE YOUR PASSION Become a Coach Developer Today! Visit coach.ca

REACH HIGHER
The National Coaching Certification Program (NCCP) is here to help you be the best coach that you can be. When you take an NCCP clinic, you'll gain rugby technical abilities as well as leadership and decision-making skills. NCCP training will open doors to new opportunities in coaching and in life. To find out more on which coaching level you need to take please click on the links below for more information.
NCCP Community Initiation /

World Rugby Passport sites:
CONCUSSION
Recognise & Remove
Convulsive Headache, Unsteady, Confused, Dazed, Dizzy, Knocked out, Nauseous

Step 2: Select the “Clinics” tab from the top menu bar

Coach • Session • Status • Tools • **Clinics** • Profile • Feedback • Logout

Rugby
NCCP Community Initiation/World Rugby Level 1

World Rugby certificates are ready for you to mark as completed. You will be able to see the entire World Rugby Certificates once you mark it as completed.

Step 3: Select your Province and course Module from the drop down menus

Coach Kauri's • Session • Status • Tools • Clinics • Profile • Feedback • Logout

Province: 2016

Clinic Module:

59 Clinics

City	Module	Date(s)	Location	Facilitator	Contact	Notes
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Step 4: Once you have decided on a clinic, click on the red Register bar on the left hand side



Step 5: Process your Payment. Depending on your Province you will see one of the following screens:

Canadian Rugby Union

English

The screenshot shows a payment page for the Canadian Rugby Union. On the left, there is a "Your order summary" box with a table:

Descriptions	Amount
RGB - Professional Development Clin...	\$25.00
Item number: 301061	
Item price: \$25.00	
Quantity: 1	
Item total	\$25.00
Total \$25.00 CAD	

On the right, under "Choose a way to pay", there are two main options:

- Pay with my PayPal account**: Includes a "Log in to your account to pay" link and the PayPal logo.
- Don't have a PayPal account?**: Includes a link to "Join PayPal for faster future checkout".

Below these options are input fields for:

- Country: Canada (dropdown)
- Card number: [input field]
- Payment types: VISA, MasterCard, Discover, American Express (checkboxes)
- Expiration date: mm / yy (input fields)
- CSC: [input field]
- What is this? (link)
- Billing Information: First name [input field]

OR

is registering for **World Rugby Coaching Sevens Level 1 Clinic - Sep 11/16 @ TBD (\$ 150.00)**

Please enter your credit card information below to register:

A form for entering credit card information. It includes:

- Credit Card Number: [red input field]
- Expiry Date: M [dropdown] Y [dropdown]
- Register >> [red button]



Once payment has been approved you have enrolled in the course and will be able to see the upcoming clinic on your status page.