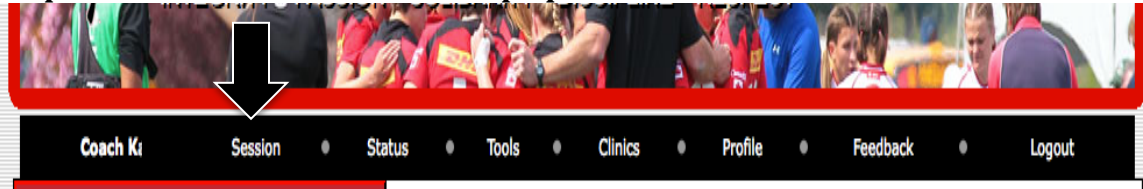


# “How To” Guide

## Registering with World Rugby Passport

**Step 1: Log into your personal account on coach.rugbycanada.ca**

**Step 2: Click on “Session” on the top options bar**



**Step 3: On the left hand side select “Register for passport.worldrugby..” and click the link that appears in the middle of the screen.**

A composite image showing a sidebar menu on the left and a registration page on the right. In the sidebar, the 'Register for passport.worldrugby...' link is highlighted with a black arrow. The registration page has a red header with 'Module: Register for passport.worldrugby.org' and a 'printable version' link. Below the header is a 'Register' section with a red circle containing the number '1' and the text 'Please go to the link below to register for the World Rugby Passport site'. A black arrow points to the URL 'passport.worldrugby.org'. Below this is a note: '\* This section is for information purposes only. There is nothing to fill out.' and a red 'Save' button.

**Step 4: You will be taken to the World Rugby Registration page, fill out the required information and click “Register” once completed**

A screenshot of the World Rugby Registration page. At the top, there are links for 'Home' and 'Forums'. Below that, there are three promotional cards for 'Strength &amp; Conditioning', 'Rugby Ready', and 'Coaching'. The main content area is titled 'Register' and contains the text 'Please register below to create your World Rugby Passport.' followed by a form with the following fields: 'First name:', 'Last name:', 'Gender: Male Female', 'Age: Please select', 'Involvement in Rugby: Please select', 'Country: Please select', 'Email address: You will be emailed to confirm this address', 'Choose a password:', and 'Confirm password:'. A large black arrow points to the 'Register' button at the bottom of the form. To the right of the form is a blue 'Return' button.

**You are now Registered with World Rugby.**